

Candidate and Assessor Feedback and Evaluation

17th September 2014

YOU SAID	WE DID	TO DO
Make the modules (especially Module 4) more succinct	We reduced the number of questions overall and reviewed the remaining questions to ensure they were succinctly worded.	
Shorten marriage module	The number of questions has been reduced by a quarter.	
Merge the Marriages and CP units in Module 4		With the introduction of SSM and the possible reduction in CP's the Qualification Board are aware that this issue needs to be considered
Balance questions between marriages, CPs and same-sex		The Qualification Board are reviewing the content of Module 4(iv) and 4(v)
Same-sex marriage needs to be covered		Work is in hand by GRO to update the e-learning package and assessments
More workbook clarity needed – other answers are acceptable	This has been addressed and incorporated into the new assessor training plan	
Not 'set-in-stone' answers	The examples given in the 'mock' answer books are for guidance only and not intended to be definitive. Assessors are empowered to make their own informed judgements as to whether a candidate's answer demonstrates the necessary level of understanding.	
Continued clarity in wording and direction of questions	Where these are brought to our attention we amend wording as required	
Number of words not clear	Guidance is now adequately given e.g. "describe in no more than 150 words" ... or "give 5 bullet points"	
Review scenarios		Scenarios to be reviewed to ensure currency and relevance.
Inclusion of more 'case-study' style questions		Additional "case-study" type questions to be included wherever possible.
Advice on how to construct a portfolio needed.	This has been addressed and incorporated into the new assessor training plan	A 'new' exercise is to be incorporated into the first morning e.g. give each 'table' a number of forms, actions plans, workbooks, evidence etc. and get them to discuss a 'best practice' example.
How much evidence is enough	General advice is that evidence (including completed workbooks) should approximately fit into 1 lever arch file	
Clarify what evidence is needed (Good Practice)	This is covered in the Assessor Training.	
More standardisation meetings	The Qualification Board meets every quarter and Consistency Checks are carried out every two months.	
Consistency of marking	The 'dip tests' that take place during the qualification indicate consistency	

	of marking and alert any possible inconsistencies	
Consistency of assessors	One of the jobs of the Internal Verifier is to ensure consistency of assessors across the programme – which is why we have the ‘dip test’ sampling at various stages throughout the programme	
Large regional launch for new candidates (networking)	Funding limitations will preclude any potential for a formal regional launch. However, networking opportunities have been addressed by providing (Cohort 2) a list of email addresses for those on the training.	
Develop an on-line Forum for candidates to share experiences and ask questions	Assessors forum is in the process of being developed with the potential for this to be extended in time to include candidates.	
Two or three tiers for the programme e.g. Award, Diploma etc.		This is on the wish list for the future – but it unlikely to be a reality in the immediate future.
Guidance Notes on exam techniques	The NAP is a work based programme not an exam.	
Better feedback / consistency from the Project Board	The Qualification Manager receives and acts upon feedback received.	Examples of actions taken following feedback to be included on the LRSA website.
Plans for the future of Internal Verifiers	This is a concern for the board as the programme progresses. Hopefully we shall be able to recruit more IV’s from amongst the current assessors as we move forward.	
Facility to print certificates from GRO at home	E-learning can be accessed from home computers but e-learning assessment tool is best completed at the office to circumvent printing problems	
Everything seems OK now but changing legislation will necessitate further changes in the future.		The Qualification Board are aware of this and will work to ensure work book (and answer books) remain current and up-to-date.